

Learn new skills or brush up on old ones during these easy-to-attend sessions. Associates of nonprofits can attend at a low cost. Sign up on our website today!

Project Management Basics

Tuesday, March 19, 9 a.m.-noon

\$25 before March 5; \$35 after March 5

Your boss assigns you a new complex project or asks you to plan the annual volunteer luncheon. Where do you start? What resources, including funding and staff time, do you need? And how do you plan this while doing your other work? Learn how to manage projects in this introductory, interactive program that includes conflict management tips. Participants will also learn to balance multiple demands on time while remaining focused.

Introduction to Fundraising

Tuesday, April 2, 9 a.m.-4:30 p.m.

\$40 before March 12; \$50 after March 12

Small nonprofits often do not have development or fundraising staffs, yet fundraising is vital to those organizations. This full-day class will help you develop a fundraising plan and teach skills that leaders and board members can use to create long-term sustainability.

Nonprofit Finance for Non-Finance People; Expanded Edition

Tuesday, April 30, 10 a.m.-3 p.m.

\$35 before April 16; \$45 after April 16

This class covers basic fiscal responsibilities for nonprofit organizations including tax filing, accounting terms, financial statements, budget preparation, internal control structure, and policies and procedures.

Our most requested annual class is offered in an expanded format. Julia Kyser will delve deeper into topics and allow for more audience participation.



Questions?

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Interact for Health Learning Center

Located in Rookwood Tower

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We offer Ohio chemical dependency counselors and prevention specialists (RCH) and certified health education specialists (CECH) CEUs for most classes. Please see our website for more information.

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